Clinical Coding Consultant

CHKS, part of Capita Healthcare Decisions, are looking to recruit a clinical coding consultant to join their team. This is a home-based role. The main element to this role will be to undertake clinical coding at various local hospitals, as well as working on remote clinical coding projects from home. Candidates must be an ACC - Accredited Clinical Coder - to be fully considered for this position.

**Job Description:**

What you will be doing:

* This is a home-based role involving travel in your local area, with occasional overnight stays, so being flexible on travel will be required.
* The main element to this role will be to undertake clinical coding at various hospitals within your area. In addition, you will undertake remote coding at home.
* Candidates must be an ACC - Accredited Clinical Coder - to be fully considered for this position.
* You will undertake a clinical coding service on behalf of CHKS, to their private healthcare providers and clinically code their patient records from the medical records provided.
* You will visit the client hospital sites on a regular (daily) basis to support coding during each month and at month end for coding completeness.
* Feedback any coding queries or issues with source documentation to the onsite hospital NHS lead or other nominated person
* Liaise with the CHKS clinical coding professional leads for any coding queries you may have.
* Follow locally defined variations as appropriate to meet the agreed weekly/monthly clinical coding deadlines as set by the client, ensuring the number of episodes are completed as outlined within the contract without comprising data quality.
* Work on other remote coding from home to provide services that CHKS are contracted to deliver from their clients.
* Ensure completeness of coding, continually striving to maintain timeliness, accuracy and consistency of clinical coding when on the client site.
* Adhere to the clinical coding conventions and procedures as defined by the Coding Classifications Service.
* To act as an ambassador for CHKS by providing a professional coding service.
* To promote CHKS as an expert and professional coding, audit and consultancy services provider and recognise potential opportunities to obtain further work with clients.

Essential criteria

* Accredited Clinical Coding Qualification
* At least 3 years’ experience as a clinical coder
* Have recently attended a clinical coding refresher course
* Experience of coding complex coding episodes
* Coding of ICD and OPCS using e-books
* Knowledge of Data Security and Protection Toolkitand Patient Confidentiality requirements
* Understand the importance of accurate coding to ensure the correct HRG is selected
* Ability to work alone and as part of a team
* Strong communication and motivational skills, including the ability to work with groups of staff at all levels within the organisation

Please see the link below to apply:

<https://capita.wd3.myworkdayjobs.com/CapitaGlobal/job/Home-Based---GBR/Clinical-Coding-Consultant_10031427-1>